

Coimbra, April 2021

RE: STUDENT MOBILITY WITHIN ERASMUS+/Other mobilities programs (2021/2022)

Dear Student,

Bem vindo(a)! Welcome to Coimbra and to the Faculty of Economics!

We would like to inform you that the **application procedure (online system)** at the University of Coimbra is **mandatory**. It should be done at

<http://www.uc.pt/en/driic/estudantesIN/CandidatIN/>

Please read the **application guide**–

http://www.uc.pt/en/driic/estudantesIN/application_guide_100317.pdf carefully, before starting the application and follow the instructions in order to fill in the forms correctly.

The **deadlines** for registration are:

1st semester (September 2020 – February 2021) and full year: **15th July 2021**

2nd semester (February 2021 – July 2021): **15th December 2021**

The **academic calendar 2021/22 should be soon available**. However, and for the moment, you may find the 2020/21 edition (Portuguese version) at

<https://www.uc.pt/feuc/informacoes/calendarios>

You may also find some further and detailed information for **incoming mobility students** on our web site

<https://www.uc.pt/feuc/internacionalizacao/incoming>

PLAN OF STUDIES/LEARNING AGREEMENT

THE WORKLOAD FOR ONE SEMESTER IS 30 ECTS. At FEUC we do not accept students with an incomplete Learning Agreement.

You can either choose courses from the 1st cycle studies (in any of our 4 bachelor degrees) – <https://www.uc.pt/feuc/estudar-na-FEUC>, or from the 2nd cycle studies (**Masters in Economics, Sociology Management and International Relations (NB)** <https://www.uc.pt/feuc/eea/mestrados>). Regarding the 2nd cycle studies, only these four courses accept *incoming mobility students*, since all other courses have restricted *numerus clausus*.

Some EXCEPTIONS may be considered, if previously requested and analysed by the corresponding coordination.

(NB1) *In order to be able to follow some course units from the Master's Degree in International Relations, incoming mobility students, **MUST, compulsory, be enrolled in the 2nd cycle of studies at their home institution.***

◆ At FEUC **ALL courses** are lectured in Portuguese, except the ones listed at <https://www.uc.pt/feuc/internacionalizacao/incoming> - **courses lectured in English 2020/2021.**

Concerning **all other courses lectured at the University of Coimbra** you can find further/detailed information (such as syllabus, bibliography, etc.) at: https://apps.uc.pt/courses/en/index?designacao=&uno_sigla=&cic_tipo=PRIMEIRO&submitform=Pesquisar

(NB2): *Some of the course units listed here may not be lectured in 2021/2022 OR may have some restrictions that are not mentioned in this link*

If you want to follow another course unit lectured by another Faculty/Department within the University of Coimbra this request has to be validated by each respective coordinator (https://www.uc.pt/en/ects/info_inst/coord_dept/). Please note that, **in this case, you must complete the majority of course units from the study area of the agreement that you are using for your application.**

For example, a student coming to FEUC, within an agreement signed in Economics, has to follow a minimum of 3 course units (18 ECTS, total, 6 ECTS/each) in order to be allowed to follow another two course units (12 ECTS, 6 ECTS/each) from the Faculty of Arts and Humanities. The Portuguese Language course (6 ECTS) may be considered as an extra course unit, not included in the regular 30 ECTS.

LANGUAGE REQUIREMENTS

At FEUC courses are lectured in Portuguese, except the ones listed at ***Courses Lectured In English***.

Thus, our – recommended - language requirements are the following:

- **Portuguese: B1 (min)**
- **English: B2 (min)**

PORTUGUESE LANGUAGE COURSE

This course unit, with four different levels, is managed by FLUC (*Faculty of Arts and Humanities*).

It is lectured on a semester basis and worth 6 ECTS.

You may get **further information** at http://www.uc.pt/fluc/ensino/cpe/cursos_anuais_semestrais and **contacts** at <http://www.uc.pt/fluc/ensino/cpe/contactos>

Since this is a very requested course unit, it is **COMPULSORY to include it in the initial plan of studies/Learning Agreement**.

Students may change the level of the course unit firstly chosen upon arrival. However, students who decide to follow it later on (upon arrival, for instance) may have no further places available!

DO NOT FORGET to upload all documents in the platform, namely, the ***Transcript of Records*** and your ***picture***.

ACCOMMODATION

Accommodation in students' residencies are managed by the accommodation office - SASUC (*Serviços sde Ação Social da UC*). Further information at <https://www.uc.pt/sasuc/Alojamento>

Students will have to book their own accommodation on the online platform www.uc.pt/go/accommodation

For any further information about this issue, students will have to contact directly the services by using the following contacts:

Núcleo de Alojamentos

R.Oliveira Matos, 27

3000-305 Coimbra

Tel:+351 239 101 282

Email: alojamentos@sas.uc.pt / mobility_alojam@sas.uc.pt

www.uc.pt/go/accommodation

Tel: +351 239 790 506

Fax:+351 239 403 511

E-mail: student.mobility@uc.pt (*students' issues*)

intfeuc@fe.uc.pt (*other issues*)

www.uc.pt/feuc

Skype: student mobility – FEUC (*students' issues*)

[gri_feuc](https://www.facebook.com/gri_feuc) (*other issues*)

Facebook Page: [facebook.com/GRIFEUC](https://www.facebook.com/GRIFEUC)

You may also find relevant and practical information to prepare your arrival at <http://www.uc.pt/international-applicants>

Looking forward to hearing from you!

Com os melhores cumprimentos/Kind regards,

Dr. Margarida Santos
International Relations Officer

Dr. Luara Maranhão
Incoming/Outgoing students officer

REMARKS:

1. You may only apply within the ERASMUS+ programme, if an *ERASMUS+ bilateral agreement* between the UC and your home university has been signed (and stills valid) within the study areas taught at FEUC, as follows:
 - 041/Business and Administration: 0413/*Management and Administration*
 - 0311/*Economics*
 - 0312/*Political Sciences and Civics* (former International Relations)
 - 0314/*Sociology and Cultural Studies*
2. International students from non-partner or from partner Universities, who have already used their opportunity of exchange, have the opportunity to study for one or two semesters at the University of Coimbra as FREE MOVERS students. Further information at http://www.uc.pt/en/driic/estudantesIN/Free_mover_Program
3. If you are not an European Citizen, after receiving the acceptance documents, you need to contact the nearest Portuguese Consulate/Embassy of your city of residence. Inform yourself about the types of visa that apply to your case and how you should proceed to obtain it in the [web portal of the Portuguese Communities Office](#).

Please note that without a (valid) VISA it will be impossible to register (after arrival) at the UC.