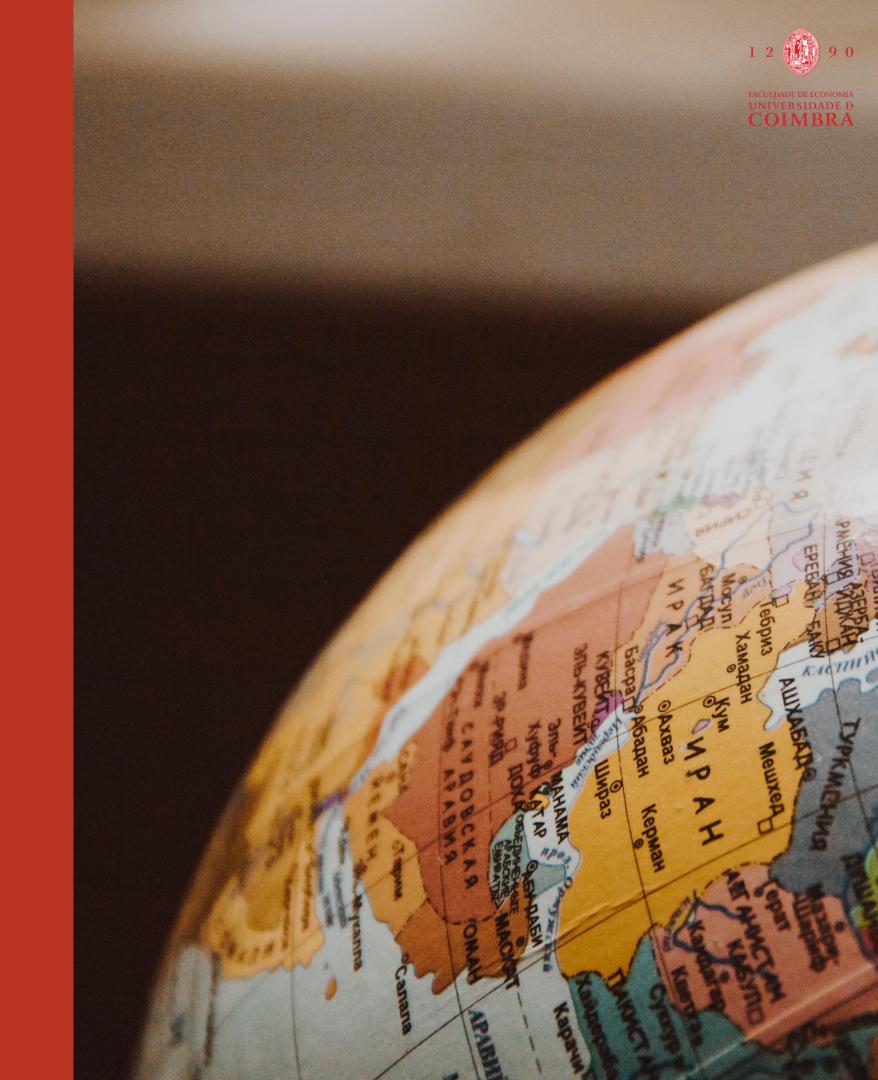
Welcome Session

Incoming Mobility 2021/2022

FEUC International Relations Office





What You Need to Know

International Relations Office (GRI)

Public Health Issues

Registration/Insurance Fee

Inforestudante

Assessment Cycles

Timetable

Registration in Classes

Changes to the Initial Learning Agreement

FEUC and UC facilities

Wifi and UC Student Card

Some tips



International Relations Office

Faculty of Economics (IRO/FEUC)

or

Gabinete de Relações Internacionais
Faculdade de Economia (GRI/FEUC)



International Relations Division

Casa da Lusofonia (DRI/UC)





Dr. António PortugalAcademic Coordinator



Dr. André SaramagoAcademic Coordinator



Dr. Margarida SantosInternational Relations Officer

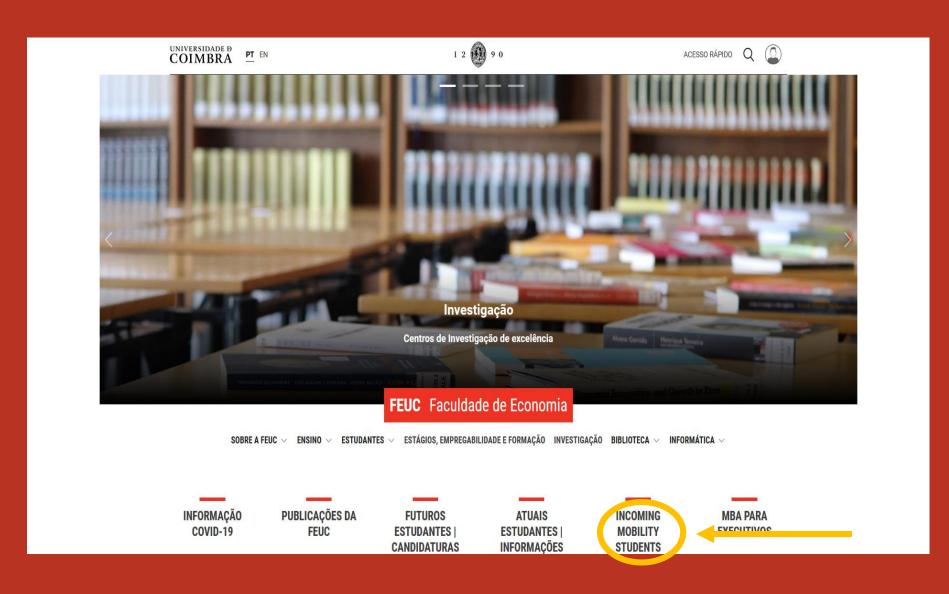


Luara Maranhão
Incoming/Outgoing Students
Officer



Inês Santos Intern





E-mail student.mobility@fe.uc.pt | gri@fe.uc.pt

Website



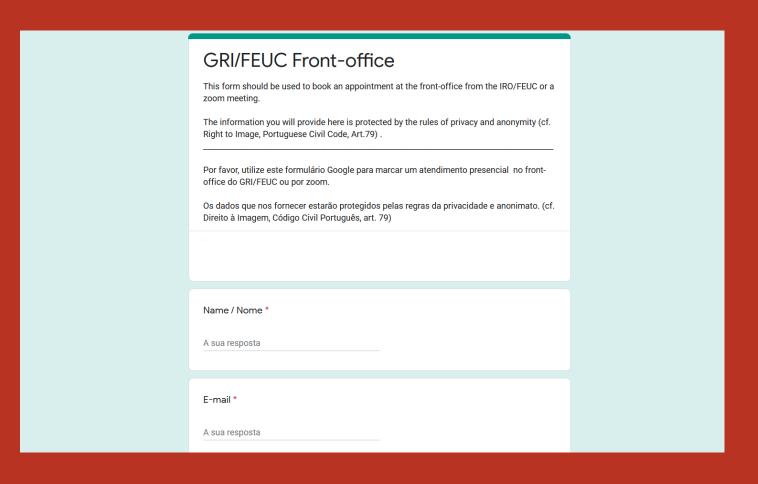
Facebook @GRIFEUC Instagram @grifeuc

How to book an appointment

To book an appointment at the Front-office, use this QR Code or type the following URL:



https://forms.gle/2eqvugw1z4S6CDP87



IMPORTANT: When booking an appointment, you shoul only choose one slot out of the ones available for the week. If another appointment within the same week is necessary, you may book it using the same Google Forms.



Classes building

- The entrance in the classes building is allowed <u>exclusively during the period of classes the</u> student is registered. Pay attention to your schedule!
- It is not possible to attend classes you are not registered.
- You must show your student card to access the building.

Health recommendations

- Follow the health recommendations indicated on the walls.
- The use of <u>mask is mandatory</u>.
- Read carefully FEUC Contingency Plan, available on our website.



1 2 9 0 FACULDADE DE ECONOMIA UNIVERSIDADE D COIMBRA

The Student App

Login



Username:

uc2021xxxxxxestudent.uc.pt

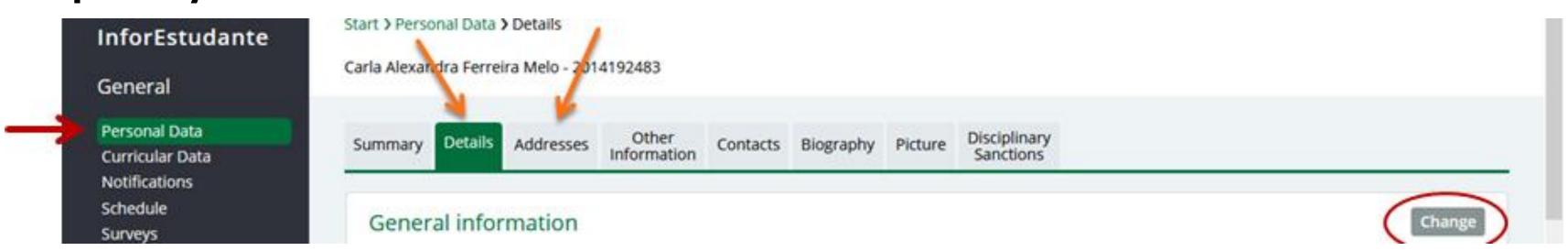
1st Password:

Student Number + ID Number



The Student App

Update your Personal Data



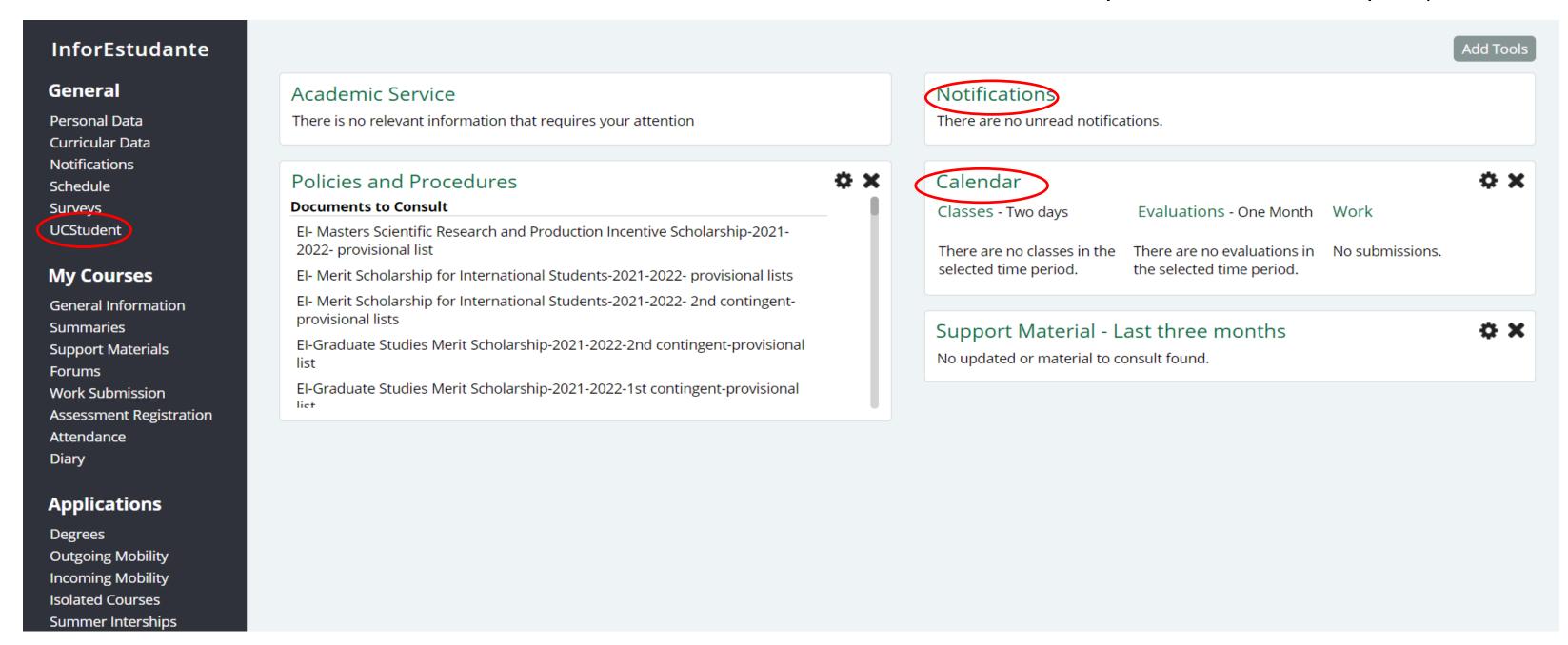


1 2 9 0 FACULDADE DE ECONOMIA UNIVERSIDADE DE COIMBRA

The Student App

Notifications - where the University sends information about deadlines, exams, classes, etc.

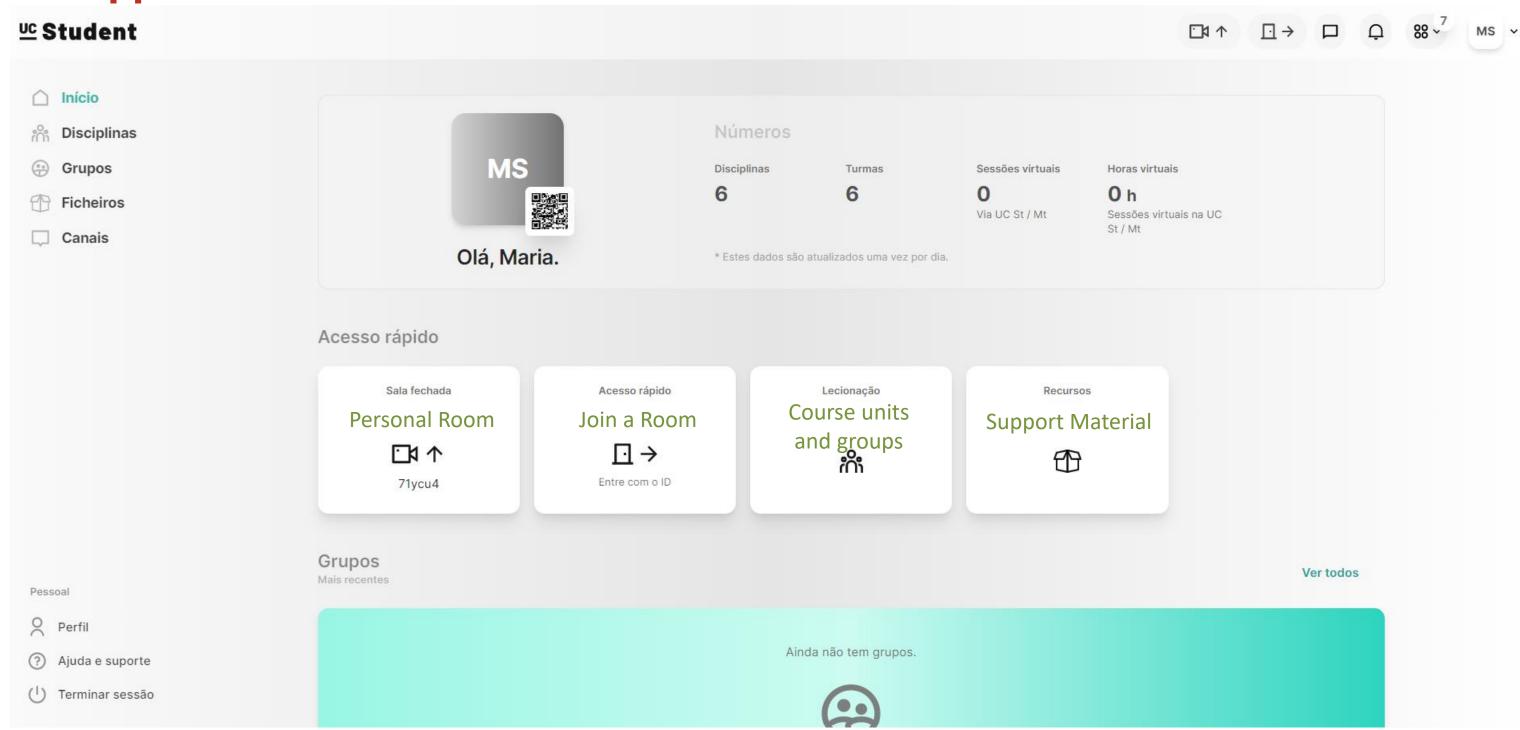
Calendar – where you find the classes, evaluations and work submissions **UC Student**- where professors make available all the bibliography, assignments, evaluation criteria, etc. It is also where you will need to mark your presence on class.





UC Student

The Student App



1 2 9 0 FACULDADE DE ECONOMIA UNIVERSIDADE D COIMBRA

Inforestudante

The Student App

How to forward messages to your personal e-mail

1. Login at the UC Website with your *InforEstudante* credentials.

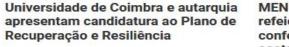


UC against COVID-19



Notícias UC

Presidente da Assembleia da FMUC





MENU, o projeto que oferece refeições nutritivas e de fácil confeção à base de macroalgas da costa portuguesa



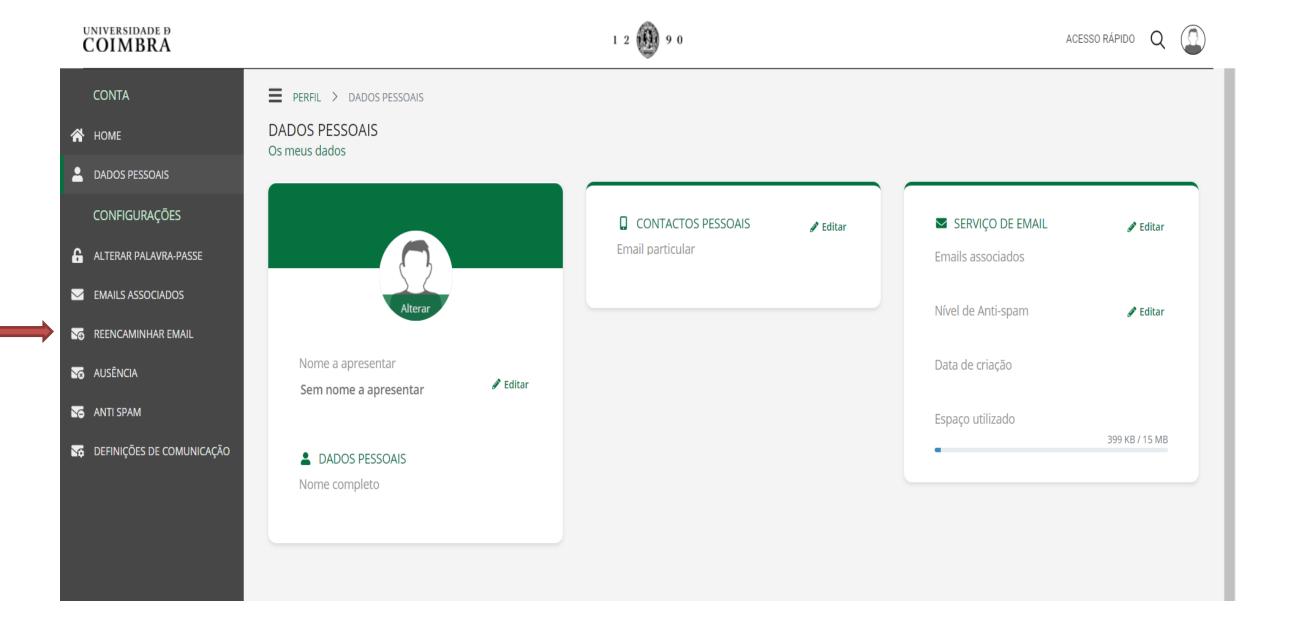
UC adquire terreno para ampliar instalações da Faculdade de Economia



The Student App

How to forward messages to your personal e-mail

2. Click on *Reencaminhar* e-mail on the left menu.

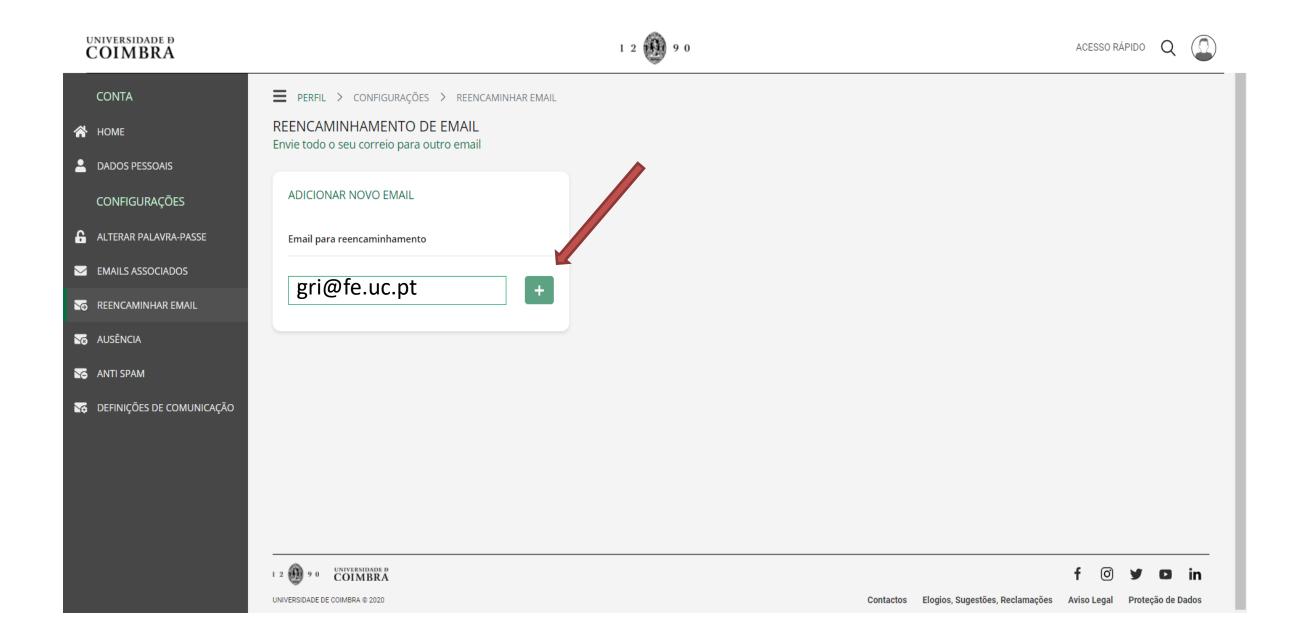




The Student App

How to forward messages to your personal e-mail

- 3. Fill in the box with the e-mail address where you want to receive the e-mails from UC.
- 4. Add that e-mail address.

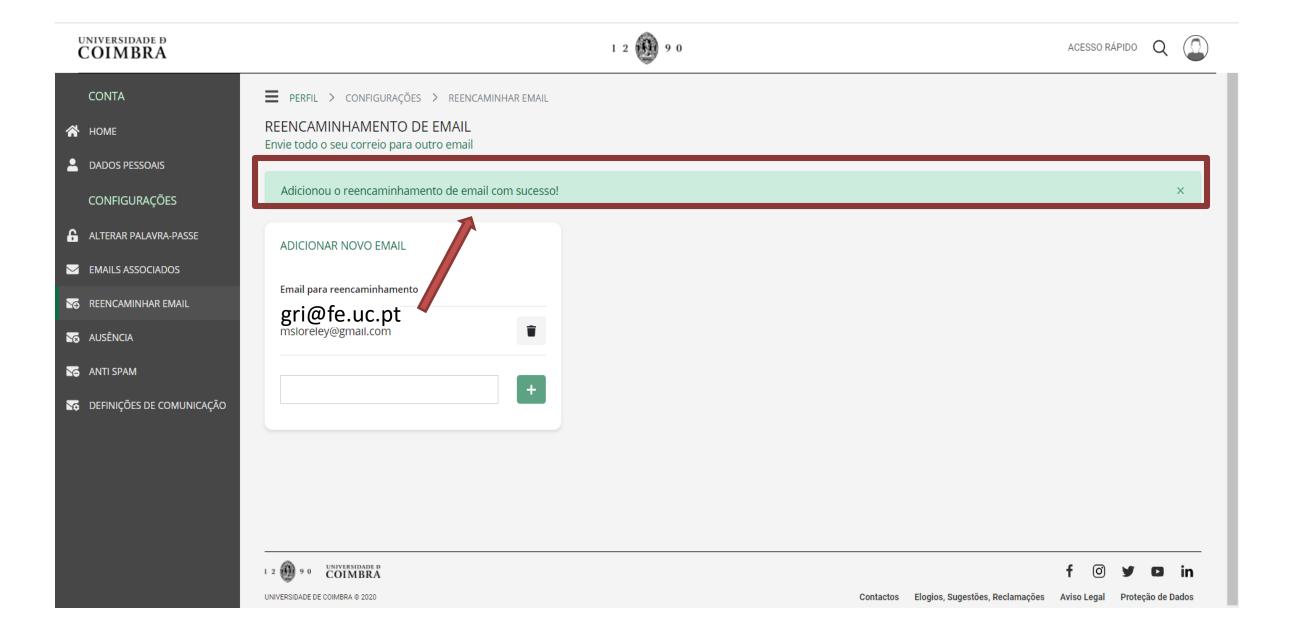




The Student App

How to forward messages to your personal e-mail

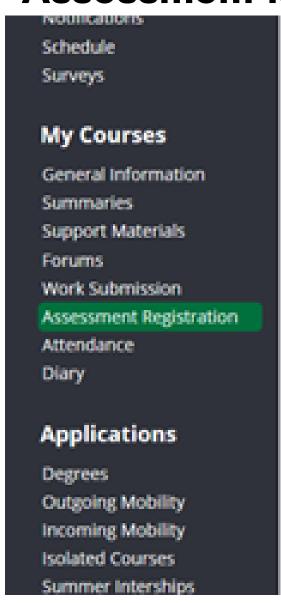
5. Check if you have added the e-mail successfully.



COIMBRA

The Student App

Assessment Registration



Jpcoming Evaluations	Manage enrollment	
obility Programs		
Subject	Date	Registration Status
Contemporary China (02031457) - 1.º Semester Exame - Época de Recurso	14-01-2019 00:00	Pending Registration Period of enrollment between 01-12-2018 and 08-01-2019
Corporate Social Responsability and Business Ethics (01010120) - 1.º Semester Exame - Época de Recurso	17-01-2019 00:00	Period of enrollment between 01-12-2018 and 11-01-2019
States and Conflicts in the post-Soviet Space (01015855) - 1.º Semester Exame - Época de Recurso	18-01-2019 00:00	Pending Registration Period of enrollment between 01-12-2018 and 14-01-2019
External Relations of the European Union (01015834) - 1.º Semester Exame - Época de Recurso	28-01-2019 00:00	Pending Registration Period of enrollment between 01-12-2018 and 22-01-2019

Registration in exams is compulsory!

You have up until three working days

before the exam to register.



The Student App

Attendance

General Attendance Personal Data Curricular Data Notifications School year: 2015/2016 Schedule Surveys 1.° Semester Curricular Unit Profile Attendances / Absences 1) My Courses With no registered attendance General Information European Union Political System (01620710) Details **Summaries** T With no registered attendance Support Materials **Forums** French Language II (01620614) TP Details Work Submission Assessment Registration TP Details International Law (01008821) Attendance Diary With no registered attendance Details International Negotiation (01620675) With no registered attendance Applications With no registered attendance Degrees International Political Economy I (01620530) Details Outgoing Mobility With no registered attendance Incoming Mobility Isolated Courses Summer Interships Details International Relations Theory I (01620757) T Academic Service Details Japonese Language and Culture I (02022619) Certificates

Eventually, you have to register your

presence at UC Student.

Academic and Assessment Calendar

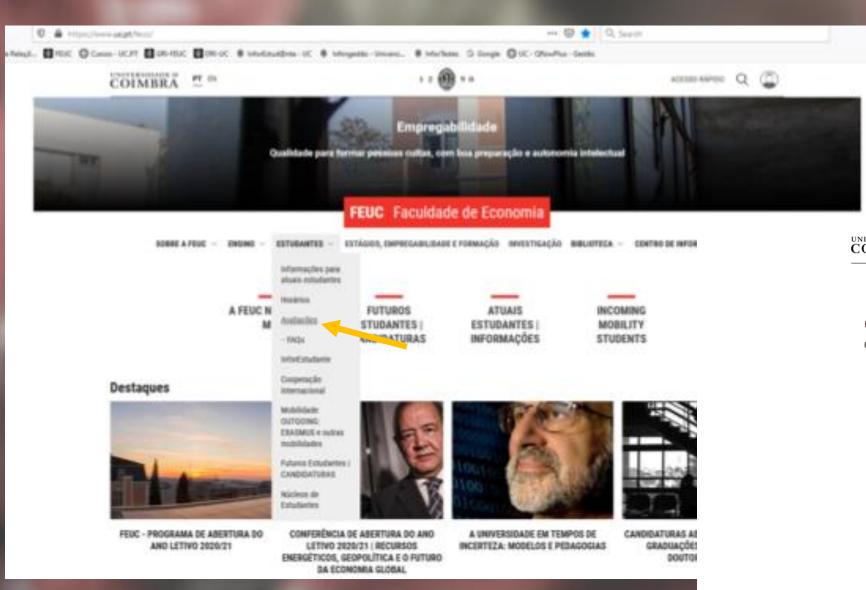


CLASSES	EASTER BREAK	EXAMINATION PERIOD
14.02.2022 — 21.05.2022	11.04.2022 — 19.04.2022	06.06.2022 – 09.07.2022 (*)

* includes Re-sit Examination Period

Examination Calendar





Examination dates can't be changed!

Make sure your flight back home is after your last assessment.

COIMBRA PT	1 2 1 9 0	ACESSO RÁPIDO Q
	FEUC Informações para Atuais Estudantes	
INÍCIO ATENDIMENTO	AO ESTUDANTE CALENDÁRIOS HORÁRIOS AVALIAÇÕES 1º CICLO - UNIDADES CURRICULARES DE OPÇÃO SUJEITAS	A APROVAÇÃO 1º CICLO - TUTORIAS
CARTA DE PRINCÍPIOS D	D ESTUDANTE DA UC REGULAMENTOS COOPERAÇÃO INTERNACIONAL <outgoing> OUTRAS INFORMAÇÕES RELEVA NÚCLEOS DE ESTUDANTES</outgoing>	NTES QUESTÖES FREQUENTES (FAQS)
	Avaliações	
	Os mapas de avaliações divulgados já se encontram atualizados de acordo com a decisão de adiamento das avaliações finais de 1º semestre.	
	Despacho 16-2021 – Avaliações 1.º Semestre (janeiro-fevereiro	
	 Despacho 17-2021 – Avaliações 1.º Semestre (janeiro-fevereiro): condições de exceção e acesso a ava remotas 	liações
	A INSCRIÇÃO É OBRIGATÓRIA. É da responsabilidade do/a estudante garantir que se	
	encontra devidamente inscrito/a, e dentro dos prazos estabelecidos, em cada avaliação	o.
	Regulamento de Avaliação e de Realização de Exames da FEUC	
	Materiais não autorizados na realização de provas	
	Avaliações à Distância: Orientações 26/01/2021 A Picture Superviser Orientações 26/01/2021 A Picture Superviser Orientações 26/01/2021	
	 At – Distance Evaluation: Guidelines 26/01/2021 	

Further information about ASSESSMENT AT FEUC / AVALIAÇÕES NA FEUC at http://www.uc.pt/feuc/pess_serv/servicos/gri/internacionalizacao/incoming

Assessment Cycles



Época Mormal

Frequências

Seminars

Essays

Final Exam

Presentations

Epoca de Recurso Re-sit Period

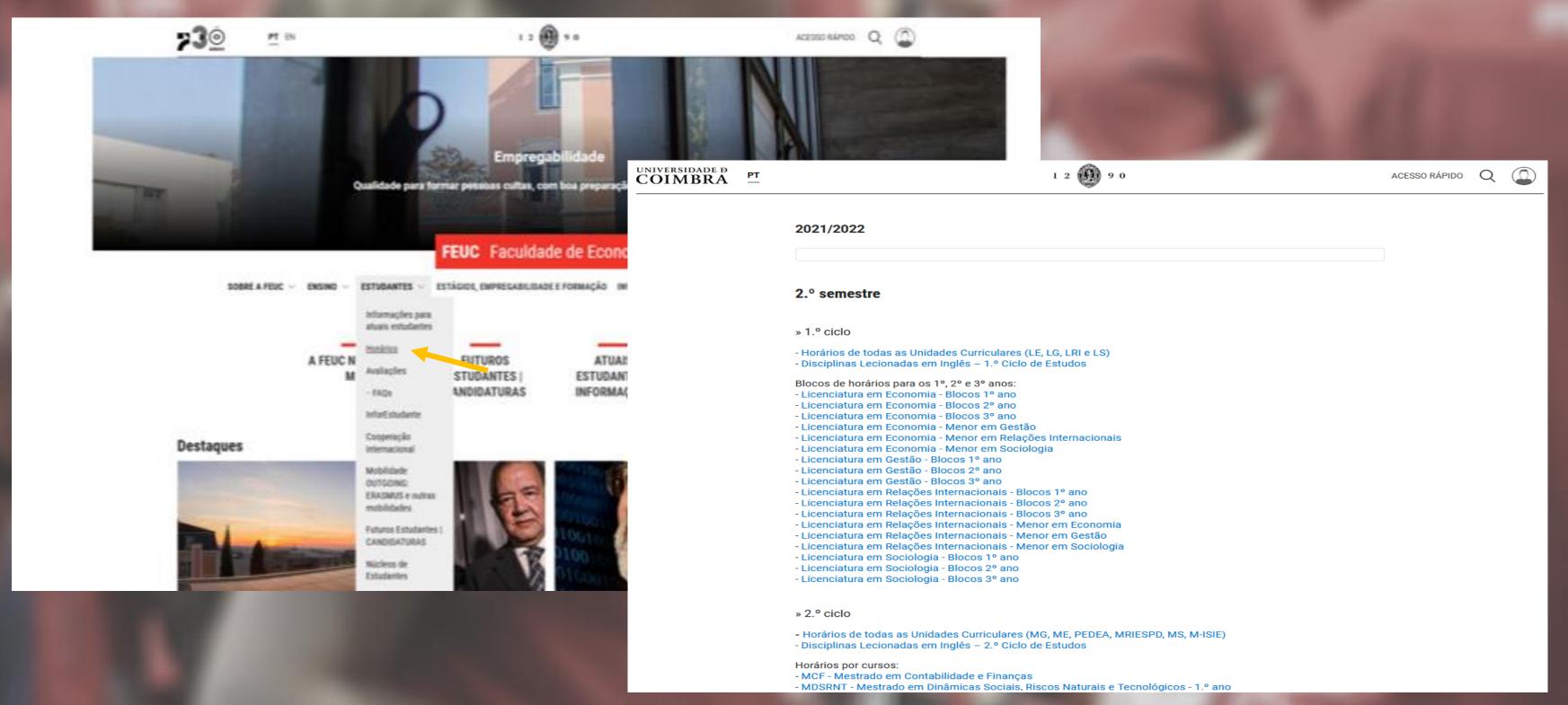
Written Exam

Oral Exam

Further information about ASSESSMENT AT FEUC / AVALIAÇÕES NA FEUC at http://www.uc.pt/feuc/pess_serv/servicos/gri/internacionalizacao/incoming

Timetables / Horários





http://www.uc.pt/feuc/informacoes/horarios

Timetables / Horários



COIMBRA

ACESSO RÁPIDO



2021/2022

2.º semestre

» 1.º ciclo

- Horários de todas as Unidades Curriculares (LE, LG, LRI e LS)
- Disciplinas Lecionadas em Inglês 1.º Ciclo de Estudos

Blocos de horários para os 1º, 2º e 3º anos:

- Licenciatura em Economia Blocos 1º ano
- Licenciatura em Economia Blocos 2º ano
- Licenciatura em Economia Blocos 3º ano
- Licenciatura em Economia Menor em Gestão
- Licenciatura em Economia Menor em Relações Internacionais
- Licenciatura em Economia Menor em Sociologia
- Licenciatura em Gestão Blocos 1º ano
- Licenciatura em Gestão Blocos 2º ano
- Licenciatura em Gestão Blocos 3º ano
- Licenciatura em Relações Internacionais Blocos 1º ano
- Licenciatura em Relações Internacionais Blocos 2º ano
- Licenciatura em Relações Internacionais Blocos 3º ano
- Licenciatura em Relações Internacionais Menor em Economia
- Licenciatura em Relações Internacionais Menor em Gestão
- Licenciatura em Relações Internacionais Menor em Sociologia - Licenciatura em Sociologia - Blocos 1º ano
- Licenciatura em Sociologia Blocos 2º ano
- Licenciatura em Sociologia Blocos 3º ano

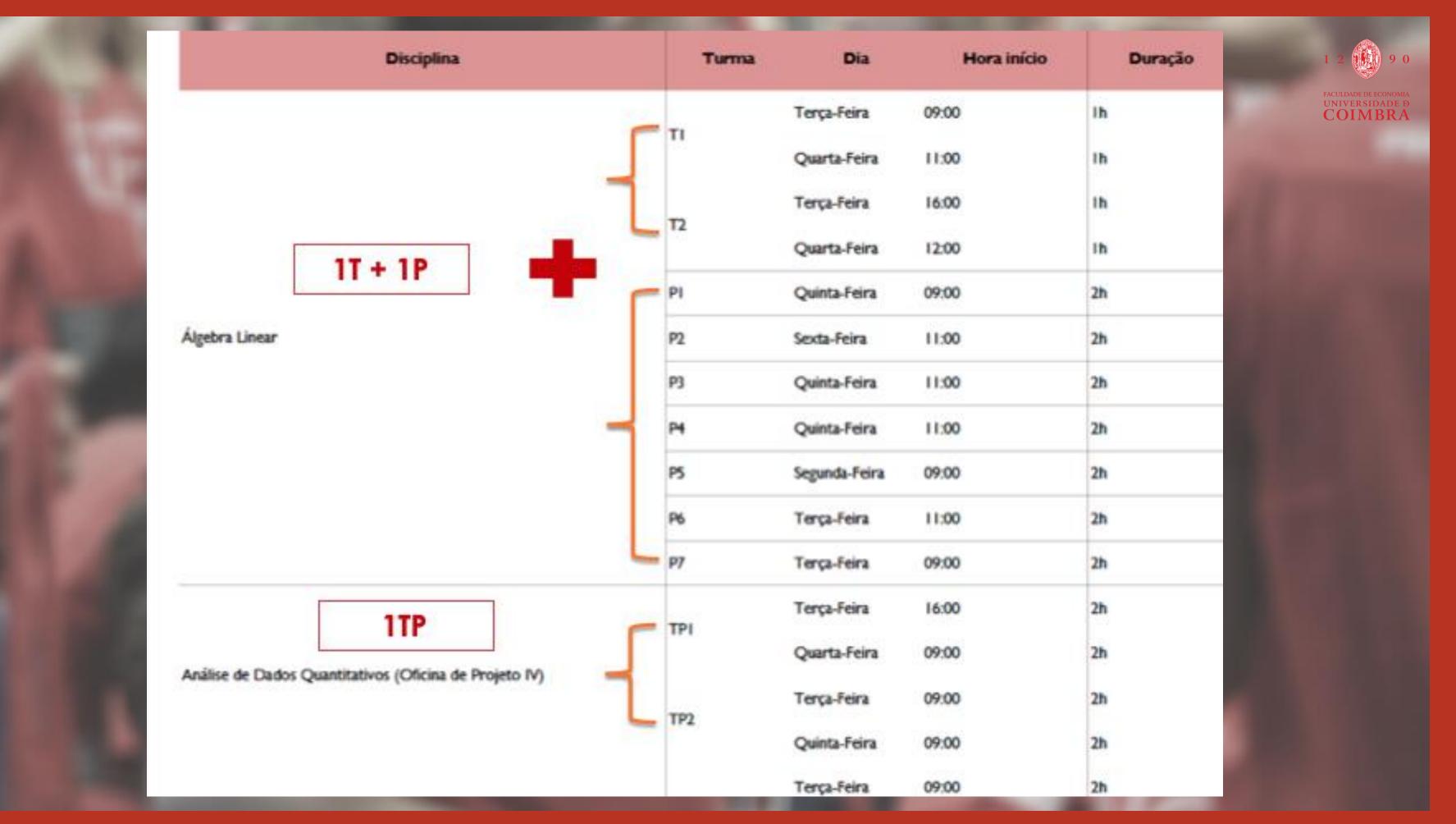
» 2.º ciclo

- Horários de todas as Unidades Curriculares (MG, ME, PEDEA, MRIESPD, MS, M-ISIE)
- Disciplinas Lecionadas em Inglês 2.º Ciclo de Estudos

Horários por cursos:

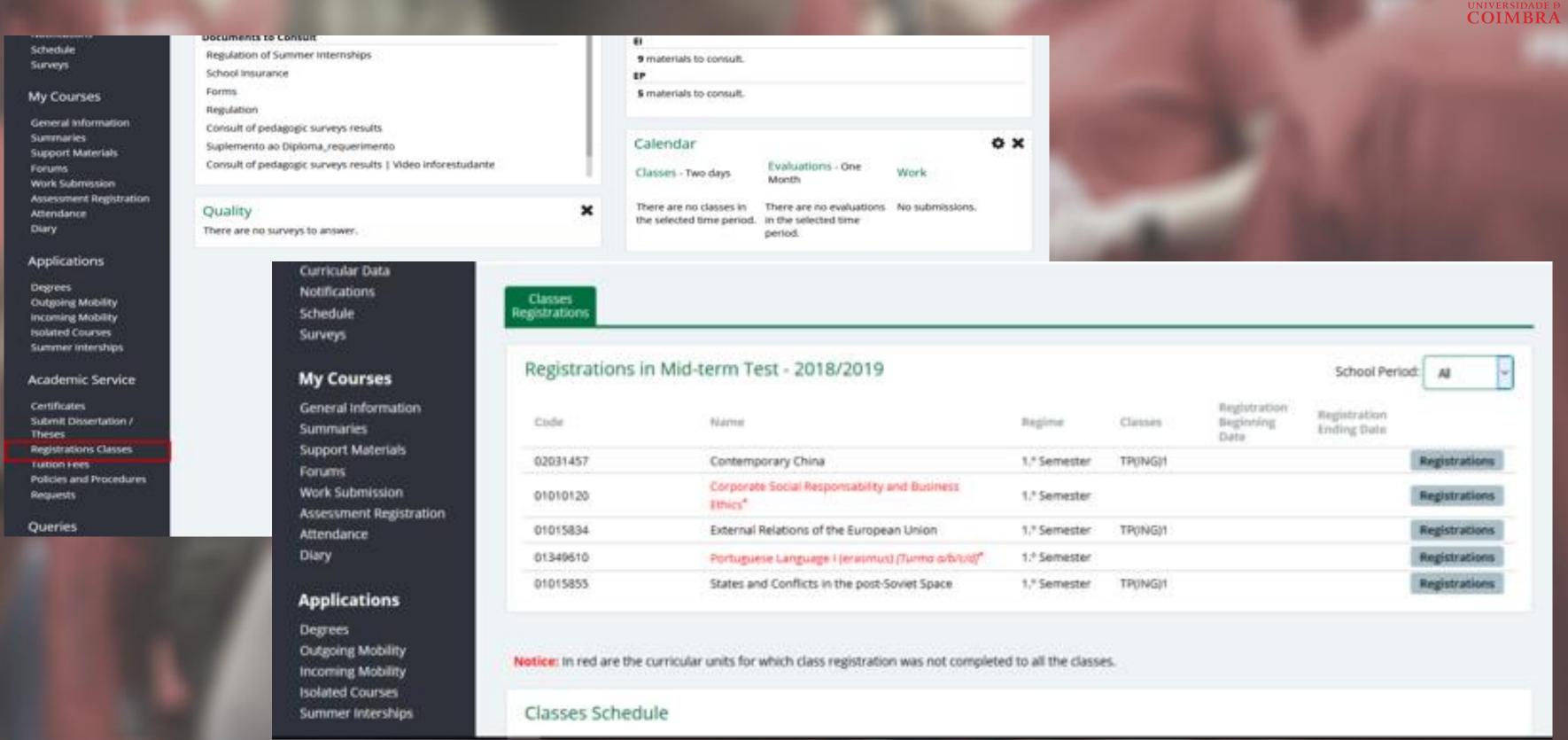
- MCF Mestrado em Contabilidade e Finanças
- MDSRNT Mestrado em Dinâmicas Sociais, Riscos Naturais e Tecnológicos 1.º ano

http://www.uc.pt/feuc/informacoes/horarios



How to Register in Classes

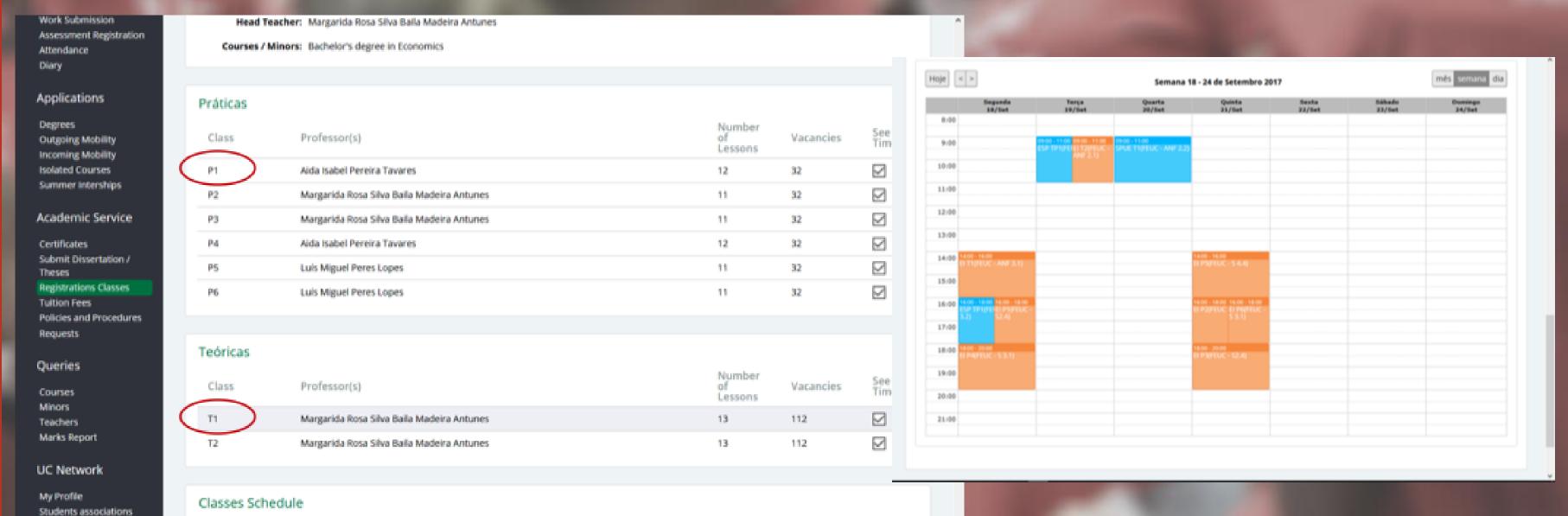




How to Register in Classes



Step 1 - Choose the group



Step 2 - Wait for the confirmation of the Academic Services

Portuguese Language (Erasmus)



What should I do if I have Portuguese Language on my Learning Agreement?

Portuguese Language (Erasmus) – 6 ECTS – is a "regular" course unit, available to all *incoming mobility* students and is managed by the Faculty of Arts and Humanities (FLUC).

There is a maximum of 35 students per group/turma.

Registration Application Form



How to fill out the Registration Application Form:

- Only fill in the course units you want to add (A) or delete (D) from your Initial Learning Agreement;
- When your are adding a NEW course unit, remember to also indicate the group you want to register for;
- In the first table you fill in with the course units from FEUC;
- In the second table (below 12), you fill in with other course units from other Faculties, including the Portuguese Language Course do not forget to mention the LEVEL (I, II, III or IV).

You must send the form until March 15th (at latest) to

griefe.uc.pt.

After sending the form, please, be patient until your new study plan gets updated at inforestudante.

VINITERS DE LE COMMAN VINITERS DE LA DELLE DE LE COLMBRA					
ALTERAÇÃO AO PLANO DE EST	on application fo)ate/	/
HOME UNIVERSITY:	0000 111101	TE (CITATION	TO THE IMPLE	PENIVOI	orobicoj
NAME:					
		2 0		dent NI	JMBER
= em Coimbra		2 0	2 1		
(mobile)	e-mail:				
Estadia / Period of studies:					
ano lectivo / academic year 1° sem	estre/1st semester		2° semestre/ 2n	d semester	
UNIDADES CURRICULARES (course units):	code	ECTS	Turma (NB) (check back-side)	Cycle *(1/2)	A/D (Add/Delet
1.			CHECK DUCK-SIDE)		(max, and
2.					
3.					
4.					
5. 6.					
7.					
8.					
9.	+	_			
10.	-	_			
11.					
12.	+				
Unidade(s) curricular(es) de outra(s) Faculdade(s) Course unils from other Faculties *	Code	ECTS	Degree	Facult V	
Curso de Português — especificar o NÍVEL Portuguese Course at FLUC (specify level and group (Turma))					
1.					
2.					
3.					
TOTAL CRÉDITOS ECTS	5				
1= first cycle (licenciatura) / 2= second cycle (mestrado)		A = Added (acrescentada) / D	= Deleted	d (eliminad

To remind you...



The workload for one semester is 30 ECTS.

At FEUC we do not accept students with an incomplete Learning Agreement.

You can either choose courses from the **1st cycle studies** (in any of our 4 bachelor degrees) – https://www.uc.pt/feuc/licenciaturas –, or from the **2nd cycle studies** (Masters in <u>Economics</u>, <u>Sociology</u>, <u>Management</u> and <u>International Relations</u> https://www.uc.pt/feuc/eea/mestrados).

Regarding the 2nd cycle studies, only these master courses accept incoming mobility students, since all other courses have restricted *numerus clausus*.

Other courses in English



LABOUR ECONOMICS (CODE: 0218374)

E-mail sent on 14/01/22

March 28th - April 1st 2022

between 09:00h and 12:00h

FEUC

OUTLINE

An Introduction to Contemporary Labor **Economics** (2021-2022)

Classes: From March 28 (Monday) to April 1 (Friday), at 9 am to noon

Prof. Paulino Teixeira

<u>Course description.</u> The course aims to provide the student with a solid introduction to contemporary labor economics. The objectives are to obtain an appreciation of the theory and reach of labor economics; to understand how labor markets can be analyzed from















ECOLITERACY

(LITERACY FOR SUSTAINABILITY AND THE ENVIRONMENT)

r further information please contact catedraunesco@uc.pt.

• ECOLITERACY (CODE: 02032422), 6 ECTS

May 30th - June 9th 2022

Department of Life Sciences, UC

WELCOME SESSION INCOMING MOBILITY |



FEUC Library



Opening hours: 9:00hrs-17:30hrs
Further info at the front desk



FEUC Library

518		NAME AND ADDRESS OF THE OWNER, THE			
CATALO FACULDADE DE EC	ONOMIA		2 量 新	EUC	
Áves do Utilizador Catálogo Integrado Sobre a Biblioteca	Últimas Aquisições Publicações Periódicas	Lives Antigs Texas e Produção Gentifica Outros Recursos	Portal des Bibliotecas Estado Genal Outras Bibliotecas	b-se Alma Mater	
EATALOGO Seekliholphop Areas Ternal Sibilobeca Geral	Pesquisa Sin	aples			
tibilistaca des Ciências da Saú aculdades *	Pacultiade de Econum	Facultade de Comunia		PERCENTIA ANNACADA	

http://webopac.sib.uc.pt/search*por~S21

Eduroam Wi-fi

CIFEUC Centro de Informática da FEUC

INÍCIO APRESENTAÇÃO REGULAMENTO RECURSOS HUMANOS INSTALAÇÕES RESE HORÂRIOS SERVIÇOS - CONTACTOS

Wireless (Rede sem fios)

A rede sem fios da UC integra a rede Eduroam e pode ser utilizada por todos os docentes, estudantes e funcionários que possuam uma conta de correio elebdeico num organismo da UC ou em qualiquer outra instituição que tenha aderido à rede Eduroam. Do mesmo modo os utilizadores da UC, quando em visita a instituições Eduroam, em Portugal ou no estrangeiro, poderão ter acesso às respetivas redes sem fios sem qualquer alteração na configuração dos seus equipamentos.

[Links úteis: http://www.eduroam.pt/ e http://www.eduroam.org/]



A utilização da rede sem flos da UC é regulamentada pelas regras de utilização da rede da UC, da RCTS e pela legislação aplicável.

O que é necessário para utilizar a rede sem fios

Para utilizar a rede sem fios, para além das credenciais de autenticação (username e password) numa instituição da UC, é necessário um equipamento equipado com placa de rede sem fios IEEE 802.11ting e software com suporte de WPA. Para os utilizadores com equipamentos que não disponham deste software, é ainda possível o acesso à rede sem fios através de um portal Web.



http://www.uc.pt/en/feuc/cifeuc



PROVISIONAL ACCESS DATA

Username:

temporaria@uc

Password:

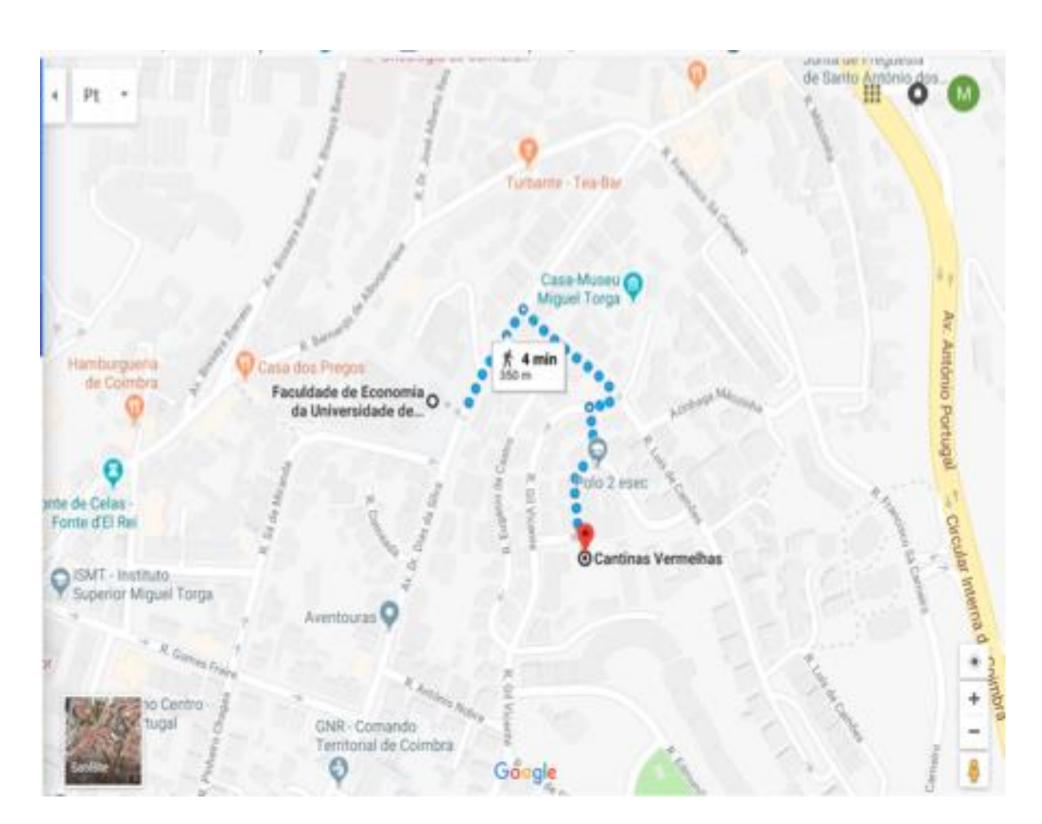
UNIVERSIDADE D COIMBRA

semMAIL15

WELCOME SESSION INCOMING MOBILITY | 2021-2022



UC Restaurant: Cantinas Vermelhas



Address: Rua Teixeira de Pascoais, Coimbra

Office hours (Monday to Friday): 12:00-15:00

Options

Social meal *
Vegetarian meal *
Diet meal *
Snack meal

PRICES * (students): 2,40€

Further information at

https://www.uc.pt/sasuc/Alimentacao

WELCOME SESSION INCOMING MOBILITY | 2021-2022

1 2 9 0 FACULDADE DE ECONOMIA UNIVERSIDADE D COIMBRA

UC Student Card

You must always bring your UC student card with you.

It is the only way you will be allowed to access the UC (and FEUC) facilities ...

Besides, it's also compulsory to use it, to pay for your meal, in the UC canteens

(and also at UC laundry, for example).

You need to charge it, to be able to use it.

You may do it directly at:

https://sasuc.go.uc.pt/login

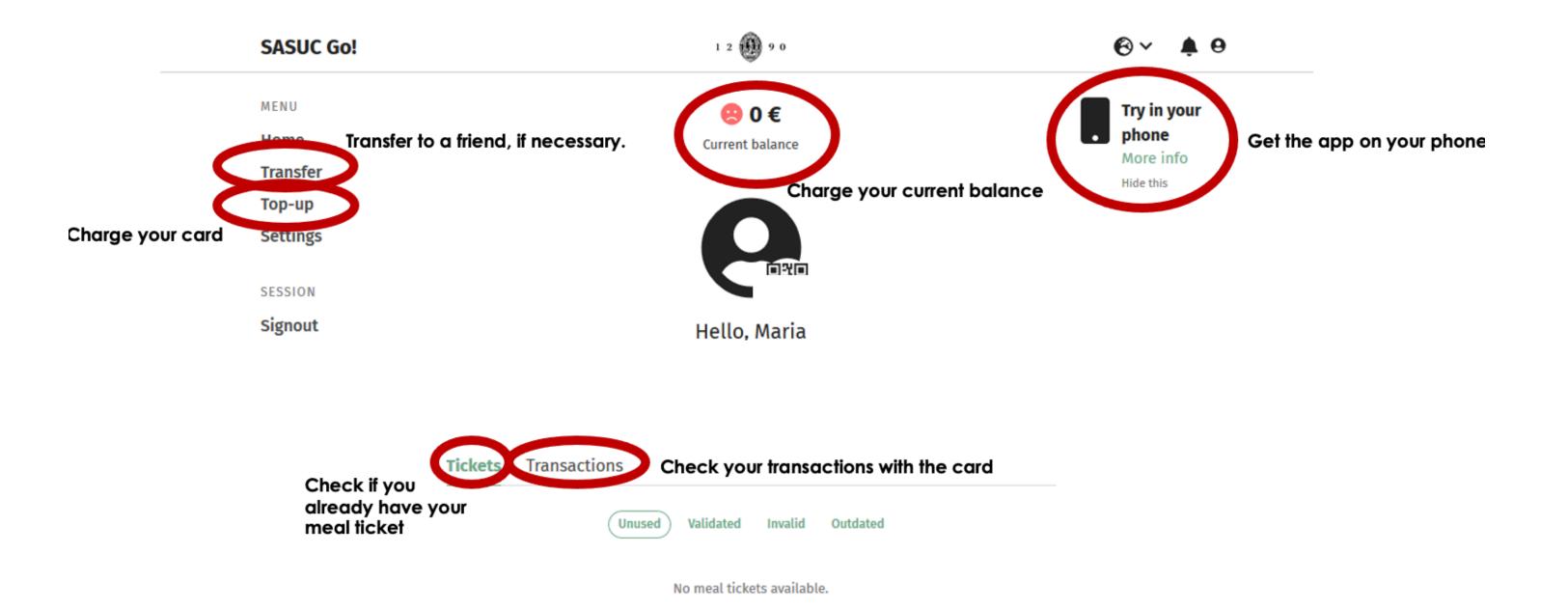
and login with your inforestudante credentials.



1 2 9 0 FACULDADE DE ECONOMIA UNIVERSIDADE D COIMBRA

UC Student Card

Check the functionalities



1 2 9 0 FACULDADE DE ECONOMIA UNIVERSIDADE DE COIMBRA

Final tips

- Keep checking your mailbox daily
- Read carefully the information on the website area for incoming students
- Explore your *Inforestudante* calmly
- Check if you have to register in classes
- Send the changes form until March 15th
- Do not hesitate to contact the IRO/FEUC if you have any question



Last but not least...

We are still living in the pandemic context which still sets many challenges to all. It means that:

- The first month of classes will demand patience and empathy, since the faculty services are still operating with some restrictions.
- When sending an email to IRO/FEUC or requesting an appointment, we kindly ask you to calmly wait for our reply. Our team is doing its best to respond to all of your queries.
- By following the evolution of the pandemic, and always in accordance with the guidelines of the Directorate General for Health (*DGS, Portugal*) and the Rector of the UC, any updates will be communicated to ALL incoming students as soon as possible.

Thanks! Ďakujem!

Danke! Dziękuję! Ačiū!

Děkuji! Obrigada!

!Gracias! Hvala vam!

Gràcies! Aitäh!

Merci! Grazie! Kiitos! Dank u!

Tack! Teşekkür ederim!